

Bridge Rectifier AGM Minutes April 2018

4th April 2018, 17:00 to 19:00

Attendees

Andrew Back
Guy Philip Lymer
Andrew Newton
Steven Griffiths
Patrick Devine
Giles Christopher Edwards
Emma Innes
Paul Dale
Martin Anthony McGarrigle
Shaun Harrison

Introduction

The meeting was held in Bridge Rectifier Workshops at Hebble End, Hebden Bridge. It opened with a count to confirm we had over 25% of member attendance, to satisfy requirements in our constitution.

Active Members: 23

AGM Attendees: 10

Finance

- Guy presented the accounts and explained the financial status. With current membership contributions, we are forecast to be solvent for the next 12 months. Membership subscriptions cover the rent, but electricity, broadband etc. are extra. This means we need to increase income, and / or reduce expenses. We aim to increase membership to 30 to remain viable, and to 50 to be able to expand.

Two ideas to increase funds were suggested:

1. Andrew Newton will look into claiming Gift Aid on members subscriptions / donations. This can be backdated for four years.

2. Guy has registered Bridge Rectifier with www.easyfundraising.org.uk. This means that when retail purchases are made, donations can be passed on to Bridge Rectifier. Today there are three people donating like this, and over £60 of donations have been made.

It is suggested that other members also use this service, so Bridge Rectifier can receive more donations.

- We agreed to hold the next AGM in October 2018, so that it's 2 to 3 months after financial year end.

- It is agreed that only two signatures will be required to authorise payments on behalf of Bridge Rectifier in future. There will be a pool of people able to sign, and two will be selected when a payment needs to be authorised.

The change will take place shortly, when bank signatories are amended.

- Next accounts made up to **31 July 2017**, due by **30 April 2018**.

Changes of Directors

Carolyn Wickremaratne is resigning both her director position, and her membership.
Andrew Back is resigning his director position.
Both are thanked for their generous contributions.

Patrick Devine and Steven Griffiths volunteered to become directors.
The attendees unanimously voted them in.

General

- Steve would like to work at the Bridge Rectifier workshops during the day quite frequently in the near future. Heating by electricity is estimated to cost around £1 per hour (for 6kW). There was some discussion about whether an hourly or daily charge should be made. However at the AGM all agreed that we will not do that but instead 'play it by ear'. This means we will monitor energy use, and review the decision if a large increase is seen.

Energy monitoring will also be useful because we don't have a dedicated meter for our workshops, so rely on a 3rd party telling us how much they think we have used.

Since electricity is one of our largest expenses, this is not a good situation.

Paul has purchased an energy meter and will install it.

- There was a discussion about the location of the workshops. It has some drawbacks such as being cold, a flood risk, having poor parking, poor security for receiving postage, and requiring keys to four doors to gain access.

However it is quite cheap, at £270 / month inc water rates.

This topic can be discussed further on the Discourse forum.

- Our registered address will change to that of the Company Secretary address. This is because the security of received mail at the workshops is poor.

- Next Confirmation statement date **20 April 2018**, due **4 May 2018**.

Roles

These people kindly volunteered for the following roles:

- Membership Liaison – Steven Griffiths
- Lead trainer on laser-cutting- Guy Lymer
- Lead trainer on 3D-printing - Steven Griffiths
- Social Media Promoting Activities - Steven Griffiths
- Publicity – Patrick Devine
- Company Secretary – Paul Dale
- Treasurer – Guy Lymer until next AGM. Paul Dale to learn from him in the meantime, then take over.
- Health and Safety Officer – Giles Edwards

Any Other Business

- Guy and Emma will host another Laser Cutting Training Day in the near future.
- We have registered for Hebden Bridge Open Studios arts exhibition event in July.

Minutes taken by Paul Dale with input from Guy Lymer.